

Devon Gardens Trust Bursary Scheme Guidance Notes for Applicants

Devon Gardens Trust offers a limited number of bursaries of up to a maximum of £750 each to help students normally resident in the Devon who wish to register on a course which involves studies or research related to parks, gardens or designed landscapes. The bursaries are intended to assist prospective students who would not otherwise be able to afford to accept a place on the chosen course.

1. Applicants must be able to demonstrate a commitment or ambition to work or study in the historic designed landscape (priority given to those with involvement with sites on the *Historic England Register of Park and Gardens of Special Historic Importance* or *Devon Gazetteer of Parks and Gardens of Local Historic Importance*).
2. The course must be accredited by a body such as the Royal Horticultural Society (RHS), City and Guilds, BTEC (EdExcel), International Accreditation and Recognition Council (IARC) and the Open Distance Learning Quality Council (ODLQC), and must be delivered at a recognised educational establishment. Details of these can be obtained on request, by contacting education@devongardenstrust.org.uk
3. Confirmation from the educational institution of an offer of a place on the course is required.
4. Applications are welcomed from either full-time or part-time students, and studies may be undertaken anywhere within the United Kingdom. Applications for support for overseas studies will only be considered in exceptional circumstances.
5. Bursaries given by the Trust are primarily intended to provide help with course fees, but occasionally other uses may be permitted with the agreement of the Trust. Accommodation and other living expenses, including travel to and from the course will not be supported.
6. DGT will not normally award more than one educational bursary or grant to the same person within a two year period.
7. The decision of the Trust is final. Applications received after the closing date will not be considered. Priority will be given to applicants who have not previously received a bursary from the Devon Gardens Trust.
8. The bursary may be paid in full, in part, or in instalments, as determined by the Trust, and is paid direct to the educational establishment named in the application.

Bursary recipients will

- be expected to submit a report to DGT on completion of the course
- acknowledge DGT's support as appropriate and agreed with DGT
- be given free membership of DGT for a period of at least one year and will be encouraged to engage with DGT activities (eg an article, talk, become involved with DGT research and recording, support the Trust's educational work) to be agreed on acceptance of the grant offer.

Applications should be submitted using the **Application Form**. We will acknowledge your application and give an indication of when interviews may be held. Applicants will be expected to be able to justify their need to apply for a bursary.

Informal enquiries may be made by email to education@devongardenstrust.org.uk