



Devon Gardens Trust Grants for Publications Guidance and Checklist for Applicants

The Trust is keen to promote public understanding and engagement with the history and significance of the county's garden and designed landscape heritage. We therefore welcome applications for grants towards the production of publications based on sound research that furthers the understanding of the county's designed landscapes.

- If the applicant is an organization it must normally be a registered charity whose objectives are similar to those of Devon Gardens Trust.
- The publication must further or support the Trust's charitable purposes and be of public benefit.
- DGT will not normally award more than one grant to the same applicant within a three-year period.
- Devon Gardens Trust would expect acknowledgement of a DGT grant in a form to be agreed and to engage with DGT on publicity as agreed.
- DGT retains the right to publicize all project grants via its website and other media.

Applications may be submitted at any time. There is no formal application form but below is a checklist of the information we would like in order to consider the award of a grant. The more information that you can provide the easier it is for the Trust to assess the application, and it helps to minimise the queries we might have. If appropriate include photographs or other visual material. We are happy to have an informal discussion in advance of an application, please contact conservation@devongardenstrust.org.uk

Applications should be sent by email to conservation@devongardenstrust.org.uk or by post to Research and Conservation Grants, Devon Gardens Trust, Exeter Community Centre, 17 St David's Hill, Exeter, Devon, EX4 3RG.

The Trust will acknowledge applications, will make an initial assessment and may then wish to meet with applicants or talk by telephone to discuss the project. The Trust may offer suggestions and may ask for further information or amendments to be made to the application. The Trust will consider the application and advise the applicant of the outcome.

Checklist for Grant Application

(Not all may be applicable.)

Name of Applicant (individual or organization)

Name of main contact if applicant is an organization

Address

Telephone Number

Email

Status of organization (eg charity, private owner, public owner), if charity give charity number

Information on the organization (eg purpose, management, financial viability eg annual accounts, supporters)

Role, CV/Biography of individual

Title of proposed publication

Author/s

Reason for seeking funding/purpose of grant

Estimated cost of publication

Amount of grant funding of this application

What other funding or resourcing is being sought

Name of publisher

Likely date of publication

Details of the publication:

- Draft Contents
- The amount of content relating to Devon
- Detail of Devon content
- Format
- Number of pages
- Illustrations, if so estimated number, colour/black and white
- Print run

Synopsis

Ideally supply a draft chapter or some content.